



# PERSONAL MOBILE DEVICES

## PURPOSE

To explain to our school community East Bentleigh P.S. policy requirements, and expectations regarding the safe and appropriate use of personal mobile devices by students, at school or during school activities.

## SCOPE

This policy applies to:

1. All students at East Bentleigh P.S and,
2. All personal mobile devices that have not been approved by East Bentleigh P.S for the purpose of carrying out and engaging in the teaching and learning of the curriculum.

## DEFINITIONS

**Personal mobile devices** are portable computing and communication devices such as smartphones, tablet computers and smart watches.

East Bentleigh P.S understands that students may bring a personal mobile device to school, particularly if they are travelling independently to and from school or to extra-curricular activities.

- During school hours, personal mobile devices must be switched off, and locked securely in the school office.

## Personal mobile device use

Personal mobile devices must not be used:

- during class or assemblies or in any way that disrupts the learning of others
- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission

Students **are not** permitted to access their personal mobile devices during lunchtime or recess, unless they have sought and been granted permission from a supervising teacher or have been granted an exemption to this Policy by the Principal.

## Insurance

Students are responsible for their personal mobile device. Please note that the East Bentleigh P.S does not have accident insurance for accidental property damage. Students and their parents/carers are

encouraged to obtain appropriate insurance for valuable items, including personal mobile devices that may be brought to school. Students are responsible for items brought to school.

### Camps and excursions

In most circumstances, students will not be allowed to bring their personal mobile device on overnight school camps or excursions. East Bentleigh P.S will provide students and their parents and carers with information about items that can be brought to special activities and events, including personal mobile device.

### Exceptions

Exceptions to the policy:

- may be applied during school hours if certain conditions are met, specifically,
  - Health and wellbeing-related exceptions; and
  - Exceptions related to managing risk when students are offsite.
- can be granted by the principal, or by the teacher for that class, in accordance with the Department's [Mobile Phones Policy](#).

#### 1. Learning-related exceptions

Specific exception	Documentation
For students for whom a reasonable adjustment to a learning program is needed because of a disability or learning difficulty	Individual Learning Plan, Individual Education Plan

#### 2. Health and wellbeing-related exceptions

Specific exception	Documentation
Students with a health condition	Student Health Support Plan

### RELATED POLICIES AND RESOURCES

- School Policy and Advisory Guide: [Students Using Mobile Phones](#)

### POLICY REVIEW AND APPROVAL

Policy last reviewed	May 2023
Approved by	Principal – Maria Shearn
Next scheduled review date	May 2025