East Bentleigh
Primary School

Student Computer Use Agreement 2023

- **This agreement is to be completed by all students using the school's network – (where applicable).**
- **Breaking any terms of this agreement outlined below will result in the immediate removal of computer privileges, including Internet usage for a period of time determined by my teacher or the IT Coordinator.**

East Bentleigh P.S. recognises that teaching and learning will change as information and telecommunication technologies alter the ways in which information is accessed, communicated and transferred. Consequently, electronic information research skills are now essential for students as members of our society and as future employees. In responding to these changes, the School actively supports access by students to the widest variety of information resources, together with the development by staff of appropriate skills to analyse and evaluate such resources.

East Bentleigh P.S. uses networked computers. Students use these computers as a learning tool across the Key Learning Areas. Uses may include accessing information from the Internet, the school's intranet, using educational software or using email to communicate with others. While every effort has been made to prevent access to objectionable material on the Internet, this cannot be guaranteed. (N.B. software preventing access to these kinds of sites is installed on each computer.) Students access the World Wide Web through secure sites protected by the Department of Education and Training. Students using the school's network are able to access and store information in their own files, however staff are able to check information stored.

Parents and guardians should share with the school the responsibility for setting and conveying the standards that students should follow when using media and information sources. When students are at school, it is expected that these standards will be consistent with the School Strategic Plan, Student Code of Conduct and other school policies.

Conditions of use:

1. Computers on the school computer network may only be used by students when under the direct supervision of a teacher.
2. Students must act responsibly at all times and not act in a way that may offend other users. Any inappropriate use will result in the implementation of consequences as set out in the Student Code of Conduct.
3. Students must use correct ID and passwords when logging on to the computers and must log off at the conclusion of each session. Students using computers in the last session of the day are to log off and shut down all computers and ensure that all chairs are back and the room left tidy.
4. Games that are not part of the curriculum are not to be played at school (nor be downloaded to the network, or brought from home on USB).
5. No software is to be loaded by students.
6. Only work on the web for purposes specified by my teacher.
7. Outside email (e.g. Hotmail) is not allowed. Use School email only. Accounts are not to be established.
8. If a student finds material that is inappropriate or offensive on a monitor screen, she/he is to switch off the monitor immediately and tell the supervising teacher at once.
9. No food or drink is allowed near computers.

I,_____ (print STUDENTS' name & sign) understand and accept the conditions provided above. Should I break any of these conditions, I understand that I may be denied access to the computers for a time and may face other disciplinary consequences, as set out in the Student Code of Conduct.

I,_____(print PARENT/GUARDIAN'S name & sign) have read the computer usage conditions and will accept any actions taken as a result of my child breaching these conditions of use.